



LEES CORNER PTA

September 5, 2017

Meeting called to order @ 7:00 pm. Meeting notes in red.

ATTENDANCE



Kay Shear

Kelly DeShields

Natalie Hill

Joanne Fulmer

Mai Siam

Debbie Wells

Tina Pivarnik

Melissa Carbonara

Heather Tomasek

Katie Bernet

Kim Mattiello

Erin Mecham

M. St. Galysh

Mohammed Al Khyat

Stephanie Kohne

Cristina Dougherty

Lisa Tilley

Susie Garcia

Amelie

Amy Whiteman

Robin Cole

Erik Linforth

Deb Sutor

Pam Hixon

Emily Messier

Leah Kmetz

Lisa Locke

Bob D'Amato

VaRonica Sloan

Ms. Tapper



AGENDA

1. Principal/school updates
 - a) STEAM lab
2. President's report
 - a) Bylaw approval
 - b) 2017-18 Goals
3. Budget approval
4. Membership update
5. 2017-18 Events
6. After school activities
7. A to Z Directory
8. New Items
9. Adjourn



PRINCIPAL/SCHOOL UPDATES

• Welcome to the 2017–18 School Year!

- Introduction for our two Assistant Principals, Ms. Sloan and Ms. Tapper.
- Back-to-School nights:
 - Tues, 9/12 – 1, 3, 4, 6
 - Tues, 9/19 – k, 2, 5
 - Childcare is available both nights. Please register.

• School Updates

- New electronic sign in front of the school.
 - Wifi will be hooked up next week.
- Next week: PTA sponsoring African acrobats return next Friday!
- Two shows in the gym. Look on Facebook Live for a peek.
- Universal Screener/iReady Parent Notification
 - New assessment tool. Lots of information coming home soon. Used in lieu of the DRA reading assessment. Students will be assessed three times this year. That information will provide your child's reading level (depending on where they fall they may not need to take the DRA) and math level.
 - Parent letters will be sent electronically. Info will be shared once results are in.
 - Will provide ways on how you can support your child.
- Social Media
 - Rolled out in every grade/every teacher a communication device of some sort. Twitter in the upper grades, Facebook, etc.
 - Teachers share photos from the classroom, etc. Learn more at back-to-school night.
- F3 – Fun Fit Friday – look out for form in KIT. Begins 10/6.
- PTA Meetings: There is childcare available upstairs.
- Walker's path – currently looking for ways to improve it.



PRINCIPAL/SCHOOL UPDATES

- Generous donation from last year's 6th grade class.
 - Greenhouse for outdoor garden and classroom:
 - When through county procedures for a year and get the contractor started.
 - 6th grade donation will also be used for a camera security system.
 - Expensive undertaking... but needed.
 - Front door had a rock thrown through it.
 - Houston – trying to adopt a school.
 - Going to showcase blended learning!
 - Come and volunteer in classrooms.
 - Fun toys for our music department!
 - Microphone stands, wireless mic system (hoping to train students), clothes rack, guitars for 6th graders.
- Steam Lab (Tina Pivarnik)
 - PTA support with materials.
 - 5th and 6th grade open space:
 - Communication, collaboration, creative and critical thinking
 - Limited materials used to plan and create something.
 - Design challenge
 - Thanks to Ricky Serrano for assembling items!
 - Also donated time to build stage boxes for last year's musical!



Communicator



Collaborator



Creative and
Critical Thinker



Ethical and
Global Citizen



Goal-Directed
and Resilient
Individual



Welcome to our new STEAM Lab at LCES!

This year our students will be developing their Portrait of a Graduate Skills through the Engineering Design Model in our STEAM Lab with Miss Pivarnik.

Students will Communicate, Collaborate, and Use Critical and Creative Thinking to solve a myriad of challenges.

Thank you to the LCES PTA and Ricky Serrano and his crew at RickyCanBuildIt.com for their help so far in supplying materials and supporting the lab.



PRESIDENT'S REPORT

1. Goals for 2017-18
2. ByLaws Revision – review and approval
 - **Approved!**
3. **Fundraising**
4. **Membership**



BYLAWS REVISION - PROPOSED

ARTICLE VIII: OFFICERS AND THEIR ELECTION

Section 3. Officers and their election:

The Officers of this association shall consist of:

- a. One (1) President
- b. Two (2) Vice Presidents
- c. One (1) Secretary → **Changed from A Recording Secretary**
- d. One (1) Treasurer

ARTICLE IX: DUTIES OF OFFICERS

Section 4. The secretary shall → **Combined responsibilities of Recording and Corresponding secretaries**

- a. Record the minutes of all meetings of the association
- b. Keep the official copy of the local unit's bylaws in his/her files;
- c. Maintain a membership list as required by the Virginia PTA;
- d. Assist in correspondence as assigned by the president or vice-president;
- e. Conduct correspondence of the association as directed by the president or vice-president;
- f. Coordinate the planning, publishing and distribution of the Lees Corner Elementary School directory
→ **replaced newsletter with directory**
- g. Perform other delegated duties as assigned.



BYLAWS REVISION – PROPOSED CONT'D

ARTICLE X: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the elected officers of the association, head of the membership committee and the principal of the school. → **added head of membership committee**

ARTICLE XI: EXECUTIVE BOARD

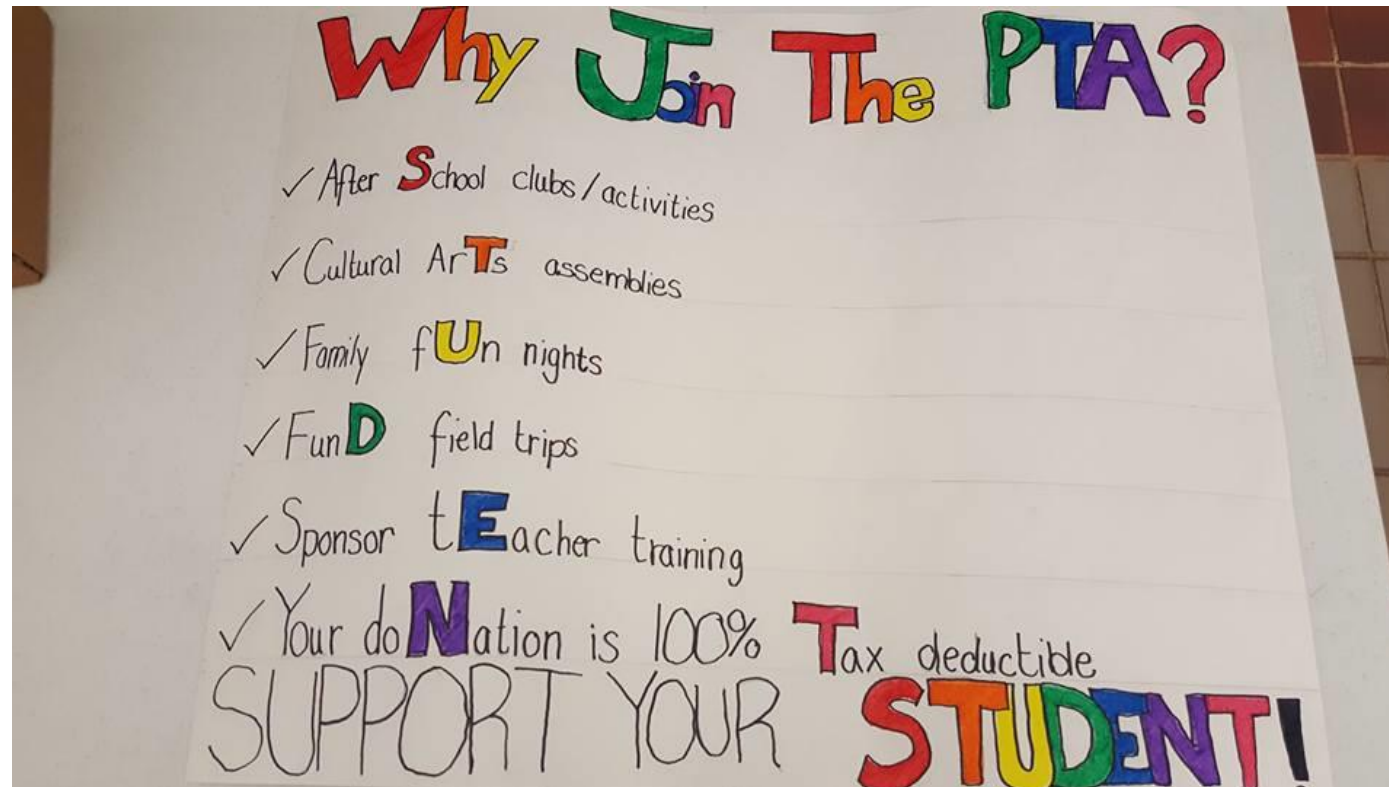
Section 1. The executive board shall consist of the officers of the association. The principal of the school or his/her designee and a representative appointed by the principal or elected by the faculty also may serve on the executive board. The chairmen of the standing committees shall be appointed by the officers of the association not more than thirty (30) days following the election of officers. → **Removed the chairmen of the standing committees as members of the executive board.**

Section 4. Meetings of the executive board may be called during the school year by the president or by a majority of the members of the board, five (5) days' notice being given. A majority of the executive board members shall constitute a quorum. → **Removed the obligation to set fixed board meetings of the executive board**



FUNDRAISING

- ◆ Membership and Pledge Program





MEMBERSHIP

Pledges (\$75 for families with 1 child, \$100 for families with 2 children, etc) support our school, and save you from having to SELL anything! You must PLEDGE to receive these benefits:

- Includes PTA membership
- Free Hallowingo entrance
- Free printed directory
- 10% off After-school activities
- Free spirit item at 6th Grade basketball game

PTA membership only is \$20/family, \$10/teacher.

Contact Cristina Dougherty or Stephanie Kohne for more information or donate at www.leescornerpta.org

VP REPORT: KEY FUNDRAISING ACTIVITIES



Activity	Timeframe	Chair(s)	Goal (Net)
Spirit Wear	September	Mya Lwin	1 000
Hallowingo	October 27	Dawn Garey	3300
Book Fair	November	Teresa Fletcher	3000
6 th Grade Basketball	March	Open position	1 700
Dining Days: Chick-Fil-A, Baskin Robbins/Subway	Dec, Feb, Apr	Kelly DeShields	1 000
Grocery loyalty: Giant, Harris Teeter, Amazon Smile	All year	Kelly DeShields	5500
Box Tops	All year	Jenn McKain	400



VP REPORT: AFTER SCHOOL ACTIVITIES

- Details and registration links are located at www.leescornerpta.org
- PTA Pledged Members receive an average discount of **\$10(except for Kids in Motion)**. Please note promo codes are in use for some vendors.
- Several new activities/vendors have been added this year!
- Please provide feedback on prior programs to LCESafterschoolenrichment@gmail.com

VP REPORT: AFTER SCHOOL ACTIVITIES



#	Class	Vendor	Grade Range	Meeting Day
1	Flag Football	OTA	K-6th	Monday
2	Game Design	StemExcel	1st-4th	Monday
3	Basketball	OTA	3rd-6th	Tuesday
4	Minecraft Chess	StemExcel	2nd-6th	Tuesday
5	Glow Light	Kids in Motion	K-5th	Tuesday
6	Sports Spectacular	OTA	K-6th	Wednesday
7	World of Wizards	Little Scholars	2nd-6th	Wednesday
8	Full STEAM Ahead	Abrakadoodle	K-6th	Wednesday
9	Art Factory	Little Scholars	K-3rd	Thursday
10	Coding	Silver Knights	2nd-6th	Thursday
11	Kids on a Mission	Touching Hearts	4th-6th	Thursday
12	Chess	Silver Knights	K-6th	Friday
13	Running Club	Kids in Motion	K-6th	Friday

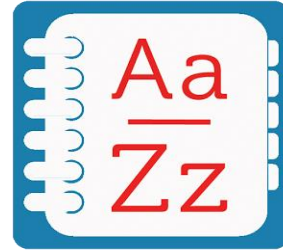


A TO Z DIRECTORY

1. Verify your information
2. Advertising opportunities

The screenshot shows the login interface for a to z DIRECTORIES. At the top right of the dark blue header is the "a to z DIRECTORIES" logo. The main content area is white and titled "Account Login". It contains an "Email Address:" label above a text input field with the placeholder "enter your email or username". Below that is a "Password:" label above a text input field with the placeholder "note: password is case-sensitive". There is a checkbox labeled "Remember me" which is currently unchecked. A grey "Sign in" button is positioned below the password field. Below the button is a blue link for "Forgot Password?". A horizontal line with the word "or" in the center separates the standard login from social media options. There are two blue buttons: "Sign in with Facebook" (with the Facebook 'f' icon) and "Sign in with Google" (with the Google 'G' icon). Below these buttons is the text "We'll never post anything without your permission." At the bottom of the white area is a link: "Don't have an account? Signup Now".

STUDENT DIRECTORY



- AtoZDirectory is open for those that want to advertise in OUR directory with the option of advertising in other PYRAMID directories.
- Please log on and verify your information, add new students, indicate teacher, opt-out in any or all categories as desired. **Your information needs to be verified *annually*.**
- This year we will again have both PRINT and MOBILE versions.
 - PRINTED directories are *included* with PLEDGED memberships.
 - Directories may be ordered separately for \$7.00 when joining online or on the membership form that was sent home.
 - MOBILE directory is linked – website, email, and social media.
- If you have any problems with the software, you can email support@atozdirectories.com and they will be sure to respond.
- If you have any school specific directory questions, feel free to email Joanne Fulmer at JSF418@gmail.com.
- Please request to join our Facebook page by searching “Lees Corner PTA”. You will be asked to answer a simple question to confirm you have a child(ren) enrolled at LCES or are a staff member.



TREASURER'S REPORT

1. 2016–17 Audit Results
2. 2017–18 Budget
 - **Approved**

Audit Committee
Scott Garey, CPA

Date Completed
August 21, 2017



FY 2016-17 AUDIT RESULTS

Lees Corner Elementary PTA FY 2016-17 Audit Report	
1. Beginning Balance	\$62,520
2. Receipt	\$63,652
3. Add line 1 and 2	\$126,172
4. Expenses	\$72,117
5. Subtract line 4 from line 3 for Balance on Hand	\$54,055
OUTSTANDING CHECKS AND DEPOSITS	
6. Balance on Last Bank Statement	\$55,634
Total Outstanding Checks	\$1,579
7. Subtract total for Outstanding Checks from line 6	\$54,055
Total Outstanding Deposits	\$0
8. Add total Outstanding Deposits to line 7	\$54,055
9. Enter amount in line 8 to verify Balance on Hand	\$54,055



BUDGET 2017-2018

2000 Sources of Income

Dues	\$	14,000
Donations	\$	1,000
Fundraising		
Hallowingo	\$	7,500
Spirit Wear	\$	1,000
Dining Days	\$	1,000
Grocery Receipts	\$	5,500
Box Top Program/School-Pak	\$	400
6th Grade Basketball Game	\$	3,700
Extra Curricular Activities		
Overtime Athletics	\$	3,700
After School Programs	\$	500
Book Fair	\$	3,000
Total Sources of Income	\$	41,300
Balance Brought Forward from PY	\$	28,750
Total Source of Income (including PY Funds)	\$	70,050

* Balance in reserve account \$25,305



BUDGET

2017-2018

4000 Expenses

Fundraising

Membership \$ 300

Hallowingo \$ 4,200

Total Fundraising Expense \$ 4,500

Committee

Cultural Arts \$ 3,000

Music \$ 1,000

Library Enrichment \$ 4,000

Grounds Beautification \$ 2,000

After School Clubs \$ 1,000

Outdoor Classroom Maintenance \$ 4,000

6th Grade Basketball Game \$ 2,000

6th Grade Luncheon \$ 3,000

Teacher Appreciation \$ 3,500

Total Committee Expenses \$ 23,500

BUDGET

2017-2018

Program		
Computing	\$	6,300
STEAM program	\$	10,000
School Outings/Field Trips	\$	8,100
Periodicals	\$	2,700
Physical Education & Health	\$	2,700
Leadership Development (Teacher Training)	\$	3,500
Positive Behavior (PBIS)	\$	900
Total Program Expenses	\$	34,200
Other	\$	-
Gifts Given	\$	300
Principal Flex Fund	\$	1,000
Teacher Stipends	\$	2,500
Total Other Expenses	\$	3,800
Overhead		
Admin & Supplies	\$	900
Insurance	\$	350
Bank Charges	\$	1,000
PTA Dues	\$	1,300
Tax Preparation	\$	500
Total Overhead Expenses	\$	4,050
Total Expenses	\$	70,050
Net Use of Funds	\$	(0)



NEW ITEMS



N/A

RESOURCES

Web site:

www.leescornerpta.org

- Meeting materials will be posted on the home page in the next few days, including the link for the recorded live stream.

Facebook Group:

<https://www.facebook.com/groups/673851072716338>

- Announcements, Q&A, and discussion topics

The image shows two screenshots. The top screenshot is the Lees Corner PTA website. It features a navigation menu with links for Home, Join the PTA, PTA Events, After School Programs, Sponsors, Effortless Fundraising, and Committees. The main content area includes a 'NEWSFLASH' section with a welcome message and contact information for leescornerpta@gmail.com. A 'Quick Links' sidebar lists Home, Forms, Meeting Minutes, LCPTA Facebook Page, Lees Corner Elementary, Virginia PTA, and a link for 'Parents for Kids to Thank Form'. A central announcement for a Thanksgiving Luncheon on Nov 10, 2014, includes a sign-up link. A logo for Lees Corner Elementary is visible on the right.

The bottom screenshot is the Facebook group page for Lees Corner PTA. The group name is 'Lees Corner P.T.A.' with a polar bear logo. It is a 'Closed Group' with 220 members (5 new). The page shows navigation tabs for Discussion, Members, Events, Photos, and Files. At the bottom, there are options to 'Write Post', 'Add Photo / Video', 'Ask Question', and 'Add File', along with a 'MEMBERS' section and an 'Add People to Group' button.



ADJOURN

@ 7:52 pm

Next Meeting,
October 16,
2017